

**Date:** January 2009

**To:** New and Prospective International TAs

**From:** Doris Yaffe Shiffman, ESL Instructor, Language Teaching Center

**Re:** ESL Testing and Placement Procedures for January 22, 2009

The English Language Program for International Teaching Assistants of the Language Teaching Center offers courses designed to make your appointment as a first time TA as effective and enjoyable as possible. In doing so, it is hoped that your teaching experience will be more successful and that the quality of undergraduate education at JHU will remain high.

**1. Testing Procedures for Thursday, January 22. Please attend the following one-hour session:**

**Thursday, January 22, 10:00 a.m., Language Lab, 5<sup>th</sup> Floor, Krieger Hall**

**2. Registration:** After the placement screening, you and/or your department will be notified by e-mail as to whether you need to enroll in Communication Strategies in the American Classroom (370.601) or if you have been excused from any ESL coursework. If the former, please register for credit and attend the first class on Monday, January 26.

The following sections of the class are offered without charge to full-time graduate students in Arts and Sciences and in Engineering.

- δ Communication Strategies in the American Classroom, 370.601, MW, Section 1 at 12:00 noon, Ames 218
- δ Communication Strategies in the American Classroom, 370.601, MW, Section 2 at 3:00 p.m., Ames 234

If you have any questions, please do not hesitate to contact me at <dshiffman@jhu.edu> or 410-516-5122.